

Website

Fine slips will be distributed to students on Tuesday, May 19th. Below are some important points to note about the fine slips.

1. Slips may show “Fines” or “Fees” or both.
2. “Fines” are items you need to address with a specific teacher. If you clear the fine with that teacher, they will give you a signed green “Fine Clearance Form” which you take to the Finance Office to clear your fine. *Please remember fines are not cleared until you bring the signed Fine Clearance Form to the Finance Office.* The deadline for to complete this process is 3:00pm on Wednesday, May 27th.
3. Some slips have some “hefty” fines for Band instruments, just return your instrument and that will be cleared by Mr. Lemen.
4. If you have a Library Fine for a lost book, take the book to the library and get a signed “Fine Clearance Form”. However, if the Library Fine is just for late fines, come directly to the Finance Office to pay the fine, the late fines will not be cleared without payment.
5. “Fees” are amounts due for classes from the beginning of the year or class changes. You do not need a Fine Clearance Form for these. You just need to come to the Finance Office to pay.
6. If the slip shows a net refund, the refunds will be sent to their home mid-June.
7. The fine slip shows a signature line, no signature is required.

Fines and fees may be paid at the Finance Office or online at www.myschoolfees.com . If you have any further questions regarding fines or fees, please feel free to contact the Finance Office at 801.610.8770.

Thank you.