

# Lakeridge Junior High Discipline Policies

## **STUDENT CONDUCT**

1. The first step in proper school conduct begins at home. Parents should help their students by establishing high expectations of behavior and academic progress.
2. Teachers act in place of the parent (in loco parentis) by establishing clear, fair and consistent classroom rules. The discipline plan will be given to students at the beginning of the school year in a course disclosure that is signed by parents.
3. If inappropriate behavior occurs, the teacher is responsible to contact parents and refer the student to counseling or administration. Inappropriate student behaviors are those that interfere with other student's right to learn or the teacher's right to teach.
4. Chronic student misconduct or lack of achievement should be referred to the counseling department, and parent notified. Efforts will be made to create an intervention plan that can help the student become successful.
5. If the intervention plan fails to change the inappropriate behavior, the student will be referred to the counselor or administration.

## **Property**

1. Lakeridge Junior High is not responsible for lost or stolen phones, iPod's, headphones, and other electronic devices. It is best if they are left home.
2. Utah State Legislature states it is against the law to access inappropriate materials while at school or during functions. School access is filtered, but devices may access other networks that are not filtered.
3. Trading cards, toys, and other distracting items are to be left at home.
4. Skateboards, roller blades, and scooters are not to be carried from class to class. Find a place to keep it before the school day begins.

## **Cell Phones**

1. Students are allowed to use electronic devices before and after school, during class change, at lunch, in the front office and in Open Chat during FLEX.
2. Cell phones are never to be on during a quiz or test.
3. Any use during classes is allowed only with each teacher's permission.
4. Any violation will be handled by Administration.

## **Behavior**

1. Students are expected to be respectful at all times.
2. No inappropriate language is allowed on school grounds.
3. Do not run, push, shove, or yell in the halls during passing time.
4. All students in the halls during class time must have a hall pass.
5. PDA (Public Display of Affection) Students are not allowed to hold hands or engage in any other inappropriate physical contact anywhere on campus or at any school sponsored activity. This applies to any gender relationship.

## **LKJH ATTENDANCE POLICY**

Attendance is one of the most significant factors affecting student achievement in school. Opportunities for success during and after secondary schooling are also directly affected by a student's attitude towards attendance in Junior High School. In order to assist students in their efforts to be academically successful and responsible citizens, LKJH expects students to be in class, prepared and on time each day.

LKJH complies with state and district school attendance policies which assure fairness and provide flexibility and accountability on the part of students, parents, and the school. LKJH believes school attendance is a community effort which requires responsibility from all parties involved in order to resolve any concerns prior to referral to the district office or juvenile court system. For the full attendance policy please visit the Lakeridge website.

### **ABSENCES**

1. When a student is absent from school, the parent must officially request that the school excuses the absence by the means of a note or phone call.
2. It is the responsibility of the student to get make-up work from their teachers.
3. Parents are encouraged not to check students out for anything but emergencies and important family circumstances.
4. After evaluating a situation, school administration reserves the right to determine if a student's absence is excused or unexcused.
5. School secretaries may verify student absences daily.
6. Any student that misses (10) consecutive school days will be reported to state and district agencies, with allowance for extenuating circumstances such as a major illness.

### **LEAVING SCHOOL DURING THE DAY**

1. We are very concerned about the safety of your student so only parents, guardians, or a Skyward listed emergency contact are authorized to check a student out of school. The person checking the student out will need to personally sign for them at the school's attendance office. A signed note or phone call is not acceptable as there is no way to verify the writer or caller as someone authorized to check out the student.
2. A student may not leave campus grounds, return and then get the absence excused after the fact.
3. A student leaving campus without properly checking out is considered truant.

### **TRUANCY**

1. If a student's absence from the school campus or assigned class is not excused, that student is considered truant.
2. A student deemed to be truant by the school administration may not be excused by the parent.
3. A student that is truant may not expect to make up assignments, tests, etc., unless the teacher permits it.

#### **Consequences:**

1. On the **first truancy**, the administration will meet with parent and student to sign an attendance contract.
2. On the **second truancy**, the student will be assigned in school suspension or after school detention to be determined by administration.
3. On the **third truancy** and beyond the student will be assigned ISS or after school detention and referred to district truancy school.
4. Any continued truancy may result in further consequences and referral to truancy court.

### **TARDIES**

1. A student is tardy if he or she is not in the classroom when the tardy bell begins to ring.
2. When the bell rings all teachers will close their doors. Any student who is late will report to the attendance secretary.
3. A student who arrives more than 15 minutes late is marked (V) which is considered an absence by LKJH.

<b>CONSEQUENCES FOR UNEXCUSED TARDIES</b> <i>(not per class, this is overall tardies for all classes per quarter)</i>	
<b>1<sup>st</sup> Tardy</b>	Student is warned. Student will read the policy and sign it indicating they understand what is expected.
<b>2<sup>nd</sup> Tardy</b>	Student will call home to notify parent they get another tardy, their parent will be required to sign a contract regarding tardy/lateness to school.
<b>3<sup>rd</sup> Tardy</b>	Parent will need to sign a contract. If not returned within three (3) days of the tardy, student will serve a 45 Minutes detention.
<b>4<sup>th</sup> Tardy</b>	Parent will be contacted and student will serve 45 Minutes after school detention.
<b>5<sup>th</sup> Tardy</b>	Parent will be contacted and two (2) 45 Minutes after school detentions are assigned.
<b>6<sup>th</sup> Tardy</b>	Parent meeting with student and administration and two (2) more days of after school detention is assigned.
<b>7<sup>th</sup> &amp; 8<sup>th</sup> Tardy</b>	After school detention and lunch detention assigned
<b>9<sup>th</sup> Tardy</b>	Parent meeting and ISS assigned for the day
<b>10<sup>th</sup> Tardy</b>	Out of school suspension and possible referral to Truancy School

### **ATHLETIC ELIGIBILITY**

Students must maintain a “C” average academically and may not have more than one “F” in order to participate.

### **HARASSMENT – BULLYING**

Verbal, physical, and use of an electronic device to harass others is not tolerated. This is defined as a bully or student who threatens or intimidates, or even laughs at another person’s expense. Such immature and insensitive behavior may result in an office referral, parent contact, police involvement, and possible suspension from school.

District policy prohibits SEXUAL HARASSMENT of any nature, including adult to student, student to adult, or student to student. Sexual harassment is defined as unwanted conduct or communication of a sexual nature that adversely affects a person’s educational opportunities, relationships, or environment. Inappropriate behavior would include but is not limited to:

1. Abuse (visual or verbal): such as the display of demeaning posters, cartoons, nudity, or offensive sexual jokes.
2. Visual or verbal expressions about an individual that is sexual in nature.
3. Unwelcome, or inappropriate touching or non-touching actions that are offensive in nature or that are visually or emotionally shocking to the conscience of a reasonable person.

**Students who have been sexually harassed by an adult or another student should immediately file a complaint with a school counselor or administrator.**

### **SUSPENSION & EXPULSION**

Students are held responsible for their actions and should conduct themselves in a manner that shows respect for established authority and the rights and welfare of others. Any unlawful act taking place on school grounds not only makes the student subject to the penalties of the law, but may also result in his or her suspension or expulsion from school.

Students may be suspended or referred to a district hearing for possible expulsion by the principals. The following may be some causes for suspension or expulsion:

1. Willful or inappropriate conduct; insubordination.
2. Writing or using profane and obscene language, or possessing obscene materials on or around school property or at school-sponsored activities.
3. The use or possession of tobacco, alcohol, or other controlled substances on the school premises or at school sponsored activities. The students involved will be referred to the police.

4. Truancy (not being where you should be or absence from school or a class without appropriate school permission).
5. Vandalism: Persons found responsible for destroying or damaging school property are required to reimburse the school for the cost of replacing or repairing the damages. Vandalism is a crime. Students will be referred to the police.
6. Any violation of the Safe School Policy.
7. Fighting (usually both parties involved).
8. Theft.
9. Violation of Sexual Harassment policy.
10. Public displays of Affection (PDA).

Students who are suspended will be reinstated only after a satisfactory conference has been held with the student, parents, and school officials. The suspended student will be responsible for obtaining and making up all assignments missed during the time of the suspension.

### **SCHOOL SAFETY**

The Alpine School District Safe School Policy prohibits disruptive acts; dangerous weapons; hazing/harassment; abetting, gangs, secret societies, and hate groups; and the other prohibited acts defined and described in these rules and regulations.

**Disruptive Acts:** Acts that disrupt the daily operations of the school include, but are not limited to: physical or sexual assault, intimidations, aggression, possessing or displaying a dangerous weapon.

**Dangerous Weapons:** Any item capable of causing death or serious bodily injury, or a facsimile or representation of the item. Dangerous weapons as defined by these rules shall include, but are not limited to: firearms, knives, metal knuckles, straight razors, explosives, poisons, drugs, etc.

**Hazing/Harassment:** Intimidation of a student or staff member, or any act that injures, degrades, or disgraces a student or staff member.

**Abetting:** Supporting, encouraging, participating, and/or assisting in activities which violate the safe school policy. This includes taking pictures or video of such activities.

**Gangs/Secret Societies/Hate Groups:** A group of two or more people who form an allegiance and engage in a range of disruptive behaviors that may include violent or unlawful activity or which advocate hatred or discrimination on the basis of race, religion, sex, national origin or disability.

### **Students are prohibited from the following:**

1. Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblems, symbols, signs or other things that are evidence of membership or affiliation in any gang, secret society, or hate groups.
2. Committing acts or using speech, either verbal or nonverbal (gestures, handshakes, etc.) That show membership or affiliation in gangs, secret societies or hate groups.
3. Using speech or committing any acts in furtherance of the interest of gang, group, or society, including, but not limited to:
  1. Soliciting others for membership.
  2. Requesting persons to pay for protection or intimidating or threatening any person.
  3. Committing other illegal acts or violations of school district policies.
  4. Inciting other students to act with physical violence upon another person.
  5. Defacing school property (i.e., books, lockers, walls, etc.).

### **VANDALISM**

Students who engage in acts of vandalism will be responsible to pay for all damages. Acts of vandalism may be referred to the police and result in school suspension.

### VISITORS – TO THE SCHOOL

Adult visitors to the school must first check in at the front office and wear a visitor pass. **Student visitors are not allowed.** Students from other schools who are loitering, will face a misdemeanor charge of trespassing. The police will be called.

### ASSEMBLIES

Student behavior while attending assemblies should be much like behavior required while in class. Please follow these assembly rules:

1. Go directly to a seat. Move toward the center of the rows. Do not save seats next to you.
2. Be courteous to those performing. Refrain from whistling, shouting and other disruptive behavior.
3. Remain seated until dismissed by the person in charge.
4. Please no candy, pop, or food of any kind is allowed in the auditorium.
5. Please do not put feet (shoes) on the seat in front of you.

Students who misbehave in an assembly may lose the privilege to attend future assemblies.